UNITED NATIONS

ST

Secretariat

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INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: STAFFING OF PEACE-KEEPING MISSIONS*

1. The purpose of this circular is to restate the existing policy regarding the staffing of peace-keeping missions. While the functions of staff members of the Secretariat assigned to peace-keeping missions are normally discharged by other staff or short-term recruits on a temporary basis, the posts vacated by staff members departing to missions are blocked and kept available for the return of the staff members concerned, as a matter of standard administrative procedure. Staff members holding career and long-term appointments and going to peace-keeping missions are therefore assured of being reabsorbed upon their return from mission service.

2. Supervisors at all levels are urged to facilitate in every way the availability and release of staff assigned to peace-keeping missions since these missions have been given a high level of priority by the Secretary-General.

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* Personnel Manual index No. 3332.

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